



PROPERTY HEALTH & SAFETY GUIDELINES

**A PROACTIVE APPROACH TO COVID-19
AS OF OCTOBER 11, 2020**

A Letter from our President and CEO

From the beginning and throughout this pandemic, our focus at Prairie Meadows has been on the health and well-being of our employees, guests and communities in which we serve. In fact, when we decided to be the first casino in Iowa to close our property on March 16th, we did so in the best interests of each of our constituents. This sense of care and responsibility has been a hallmark of Prairie Meadows for over 30 years, and these same principles are what underlie our preparation for the future – and more specifically – our reopening.

For several months now, public health officials at the Federal and State levels have advised Americans that life will be quite different for some time, and that we would need to adopt some stringent practices if we were going to be successful in mitigating virus spread. Since, practices like *social distancing*, *frequent hand-washing and sanitizing*, and use of *PPE* have dominated the discussion. What seemed impossible and impractical in the lives of Americans just three months ago is now widely practiced and expected. Our aim at Prairie Meadows is to utilize the tools recommended by our public health officials to create an environment that is safe, responsible and mitigates virus spread.

The culmination of these actions is outlined in our *Property Health & Reopening Guidelines* plan that follows. It is a comprehensive, multi-layered approach that presents what we will do to keep our employees, guests and community safe. Our guidelines rely heavily on the recommendations provided by the Centers for Disease Control (CDC) and the Iowa Department of Public Health (IDPH). We will closely monitor government mandates and other public health advancements, and will continue to make changes as necessary or appropriate to our protocols and procedures.

Arriving at this point, however, cannot even occur without recognizing some tremendous leadership that has helped advance the dialogue. Whether it's Governor Reynolds and her proactive approach to the virus and its mitigation; or the Prairie Meadows Board of Directors and their unwavering support of our employees – authorizing full pay and benefits to all 1,200 employees from March 16th to May 2nd – I am truly humble and grateful. And for the guidance and steadfast support from the Iowa Racing and Gaming Commission, Polk County, City of Altoona, our vendors and partners, and of course the Prairie Meadows leadership team, each of whom have worked tirelessly to put us in a position to reopen as safely and responsibly as possible – I am extremely proud.

While the challenges we face are tough and have no proven playbook, you have my commitment that we will continue to be driven by data and public health guidelines as we evolve our practices and policies. Prairie Meadows will look and feel a little different when we reopen, but I am confident in our extensive operating experience, our expertise in safely managing public gatherings, the integrity of our leadership team and our 30-year history of success in Iowa. But more than that, I have the utmost confidence that the men and women of Prairie Meadows will rise to this challenge just as they have for every other one, and will undoubtedly, provide the unmatched service experience for which we've become known.

On behalf of all of us at Prairie Meadows, we look forward to reopening in a safe and responsible manner, soon.



Gary Palmer
President and CEO



COMPANY-WIDE GENERAL STANDARDS & REQUIREMENTS



EMPLOYEE CONSIDERATIONS

- ❑ **Personal Protective Equipment (PPE).** Appropriate PPE will be provided to employees.
 - Masks must be worn by all employees.
 - Upon entering the facility, employees will be asked to lower their mask to confirm identity where appropriate.
 - Gloves may be worn by employees consistent with property and departmental guidelines.
 - All employees will be trained on the proper use and disposal of PPE.
 - Front and Back of House signage will be prominently placed using both print and digital platforms.
- ❑ **Sanitizing and Disinfecting.** Numerous protocols apply to nearly every part of the business, while certain areas will have more department-specific protocols.
 - Employees will wash their hands with soap and water at the start and end of their shift, during breaks, and before and after using gloves. If soap is not available, employees can substitute an alcohol-based hand sanitizer.
 - Hand sanitizer units will be placed at key employee contact areas such as Meadows Market and Locker Rooms. Signage will be posted throughout the property reminding employees of the proper way to wash hands, sneeze and to avoid touching the face.
 - Prior to starting a job, employees will clean/disinfect commonly touched surfaces and tools with an approved EPA disinfectant.
 - All employees will receive property and departmental training on COVID-19 safety and sanitization protocols as recommended by IDPH and the CDC.
- ❑ **Social Distancing.** A six-foot social distancing policy will be in place, with floor decals used as markers throughout the property. In areas where appropriate distancing is a challenge, plexiglass barriers may be used as a further buffer and in accordance with department protocols.



GUEST CONSIDERATIONS

- ❑ **Masks.**
 - Guests will be required to wear a mask or other face covering in all public areas on property. The only exception is when guests are eating, drinking or smoking. Upon entering the facility, guests will be asked to lower their face covering to confirm identity where appropriate and satisfy any IRGC regulated requirements.

- ❑ **Signage.** Health and hygiene signage will be placed throughout the property and in guest rooms through print and digital mediums.
 - Signage reminding guests to wash hands frequently and avoid touching face.
 - Signage markers on the floor to identify the proper social distancing.
 - Signage throughout reminding guests to appropriately social distance.

- ❑ **Hand Sanitizer.** Hand sanitizer dispensers will be placed at key guest entrances and contact areas such as reception areas, hotel lobby, the casino floor, restaurant entrances, meeting and convention spaces and elevator landings.
 - Guests will be encouraged to wash hands frequently, and messaging will be reinforced through overhead recordings and various signage mediums.
 - In the absence of a nearby sink or soap, guests may use an alcohol-based hand sanitizer.

- ❑ **Social Distancing.** Guests will be advised to practice social distancing by standing at least six-feet away from other groups of people not together while queuing, waiting for elevators or moving throughout the property.
 - Slot machines, table games and other physical layouts will be arranged to ensure appropriate distancing.
 - Hotel, Prairie Gold Rewards, Mutuels, Sportsbook and Cage will utilize every other workstation or window whenever possible.
 - Restaurants and bars will reduce seating capacities to allow for a minimum of six feet between each seated group (parties who dine together will be allowed to sit near each other).



CLEANING STANDARDS

Prairie Meadows uses cleaning products and protocols which meet or exceed CDC and Occupational Safety and Health Administration (OSHA) guidelines. The disinfectants being used meet the criteria for use against COVID-19, and are effective against viruses, bacteria and other airborne and bloodborne pathogens. We have been working with our vendors and suppliers to ensure an uninterrupted supply of these cleaning supplies, hand sanitizer and PPE. Housekeeping (Hotel and Facility) and Stewarding departments are the primary departments responsible for cleaning and disinfecting in the public spaces. Other back-of-house departments will be responsible within their respective areas.

- Electrostatic disinfectant sprayers containing hospital-grade disinfectant will be used in high traffic areas, guest rooms and on high-touch surfaces when available.
- ❑ **Public Communal Spaces.** The frequency of cleaning and disinfecting has been increased in all public spaces with an increased emphasis on high-use contact surfaces including, but not limited to front desk, cage counters, bathrooms, ATMs, promotional kiosks, TITO machines, wagering kiosks, stair and escalator rails, gaming machines, gaming tables, dining surfaces and seating tables, elevators and panels and door handles.
- ❑ **Guest Rooms.** EPA registered cleaning and disinfecting protocols are used to clean guest rooms, with particular focus on high-touch items including TV remote controls, door and furniture handles, nightstands, phones, tablets, luggage racks, light switches, thermostat, plumbing handles, toilet seats and flooring.
 - Upon check out, each room will be thoroughly cleaned and disinfected using electrostatic spray technology when available.
 - When possible, rooms will be rented in such a way to limit back-to-back rentals.
- ❑ **Laundry.** All bed linen and laundry will continue to be washed at a high temperature and in accordance with CDC guidelines.
 - Dirty linen will be placed in a can with a lid while in the room to eliminate excess contact while being transported to the laundry facility.
- ❑ **Back of House.** The frequency of cleaning, disinfecting and trash pick-up will also increase in high-traffic BOH areas with an emphasis on entrances, employee dining room, employee restrooms, loading docks, kitchens, doors, handles and offices.



CLEANING STANDARDS

- ❑ **Shared Equipment.** Shared tools and equipment will be disinfected before, during and after each shift, or anytime the equipment is transferred to a new employee. This measure includes radios, phones, tablets, computers, payment terminals, kitchen tools, cleaning equipment, keys, time clocks and all direct contact items used throughout the property.
 - Water coolers and coffee brewers with disposable cups and refrigerators may continue to be used with proper hand washing hygiene and surface disinfection.
 - Personal items including reusable food and beverage containers, cups and bags may not be used until further notice.

- ❑ **Room Recovery Protocol.** In the event of a presumptive case of COVID-19, the guest's room will be removed from service and quarantined. The room will not be returned to service until the case has been confirmed and cleared, and at least a minimum of 24 hours has elapsed prior to cleaning and disinfecting.
 - All rooms with a suspected case will be thoroughly cleaned and disinfected with electrostatic spray technology when available, in addition to enhanced disinfection protocol.

- ❑ **IT Equipment Sanitizing.**
 - Each department is responsible for cleaning and disinfecting their computer and electronic equipment in their respective areas.
 - The approved product for sanitizing computer and electronic equipment is TechSpray 1608-G4, an Isopropyl alcohol-based spray that contains 70% alcohol.

- ❑ **Employee Training.**
 - Cleaning and disinfecting
 - Use and disposal of PPE
 - Social Distance requirements
 - Departmental-specific training



SOCIAL DISTANCING

Throughout the facility, we will meet or exceed state and local health authority guidelines on property social distancing. All casino areas will limit occupancy in accordance with State and Regulatory requirements.

- ❑ **Queuing.** Any area where guests or employees queue will be clearly marked for appropriate physical distancing. Where possible, plexiglass barriers will be used.
- ❑ **Hotel Front Desk.** Agents will utilize every other workstation or window to ensure appropriate distancing between employees whenever possible.
- ❑ **Restaurants and Bars.** Seating capacities will be reduced based on local health regulations and to allow for a minimum of six feet between each seated group or party.
- ❑ **Slots Operations.** Slot machines will be disabled or turned off with chairs removed, or reconfigured to allow for the proper physical separation. Slot personnel will ensure guests do not congregate in groups.
- ❑ **Table Games Operations.** Chairs will be removed from the table to limit game occupancy, and will provide appropriate social distancing through spacing / relocating in some pits or closing every unit in some pits. Table management will ensure guests do not congregate in groups.
- ❑ **Meeting Space.** Meeting and banquet set-up arrangements will allow for social distancing measures. Self-service buffet style food service will be suspended and replaced by alternative service styles. Spread cook stations apart back of house.
- ❑ **Gift Shop.** Use of plexiglass at point of sale location.
- ❑ **Back of House.** Social distancing protocols will be used in the employee dining room, uniforms, training classrooms, shared office spaces, employee service windows and other high-density areas in order to ensure appropriate distancing.



DEPARTMENT SPECIFIC HEALTH & SANITIZATION POLICIES



CASINO

- ❑ **Employee PPE and Hygiene.** Due to frequent handling of chips, cards and cash by employees and guests, frequent hand washing and avoidance of face touching are the best ways to help avoid the spread of the virus when in the casino.
 - Employees may use guest restrooms near their work areas to wash hands.
 - All slot and table employees will be required to wear a mask, and where appropriate, may wear gloves.
 - Upon entering or exiting the casino floor, employees will wash their hands where sinks are available, or sanitize with an alcohol-based sanitizer.

- ❑ **Social Distancing.**
 - ❑ Slot Department
 - Every other slot machine will be placed out-of-service with its chair removed where appropriate social distancing measures are difficult to achieve.
 - Guests traveling together in the same vehicle may sit next to each other.
 - Guests will be asked to move away from the slot machine when technicians need to access for any reason.
 - When verifying a jackpot or credit meter payout, the verifier shall stand away from the guest and practice acceptable social distancing whenever possible.
 - Only one (1) employee at a workstation at a time while at the cage to process jackpots, pouch pays or checking out keys or money.

 - ❑ Table Games Department
 - Both the Dealer and Player must wear a face covering.
 - Players must step away from the table to smoke.
 - Management will be responsible for minimizing guest congregation at games.
 - Dealers to verbally give breaks instead of “tapping in”.



CASINO

- ❑ **Cleaning and Sanitizing.** In addition to enhanced cleaning protocols for high-touch surfaces by the property housekeeping department, the following departmental specific protocols will be used:
 - ❑ Slot Department
 - CFA's shall carry a bottle of sanitizer and microfiber cloth to wipe down machines and chairs in between use.
 - Slot Attendants to offer to sanitize for guests sitting down at a machine.
 - Workstations and slot machines to be sanitized at least every four (4) hours.
 - After processing a jackpot, employee will sanitize both the clipboard and pen.
 - Employee will clean and sanitize the iPod and headset at the end of each shift.
 - Wipe down gaming revenue box and tip box after dropping paperwork and/or money inside.
 - Wipe down door handle when using slot dispatch room.
 - ❑ Table Games Department
 - Workstations and pit podium equipment such as computer, phone, printers, pens, staplers, etc. to be sanitized on a frequent basis.
 - Supervisors will regularly sanitize rails and chair areas in between play.
 - Specific cleaning and sanitizing checklists will be developed by Table Games Management to ensure that all areas, including but not limited to the below, are attended to and tracked consistently:
 - Rails, chip rails, drink shelves, tables, chairs, ashtrays, dice, pucks, cards, token boxes, shufflers, roulette wheels, balls and dolly, Pai Gow cup, discard racks, craps stick and bowl, cup holders, roulette chips, promotional chips, Mini-Bacc mirror and score pad.
 - Hand sanitizer and/or disinfectant wipes will be made available at every table game and at the pit stand for use anytime requested by a guest or employee.
 - End of gaming day, deep-cleaning checklists will address the following:
 - Chips, dice, wheel heads, lammers, chairs, Big 6 wheel spokes, cup holders, Baccarat room, craps table, all felts, pit phones, TV remotes, stanchions, chip trays, trash bins, signage, fans, and all miscellaneous table games equipment.



CAGE & MAIN BANK

- ❑ **Employee PPE and Hygiene.** Due to frequent handling of cash, chips and other paper, increased sanitizing and safety measures will be enacted.
 - Employees may use guest restrooms near their work areas to wash hands.
 - All customer-facing Cage employees will be required to wear a mask, and where appropriate, may wear gloves. Upon entering or exiting the casino floor, employees will wash their hands where sinks are available, or sanitize with an alcohol-based sanitizer.
 - Hand sanitizer will be available at each window, outside the cage and main bank areas.
 - Chips will be cleaned and sanitized in advance of opening, and a cleaning schedule will be adopted thereafter.

- ❑ **Social Distancing.**
 - Guests will maintain six feet of separation whenever queuing. Floor decals will be used to demark the appropriate distance.
 - Plexiglass barriers, where appropriate, will be used as an additional buffer.

- ❑ **Cleaning and Sanitizing.**
 - Bank counters and high-touch surfaces will be sanitized at least every 15 minutes.
 - Shared tools and equipment will be sanitized before, during and after each shift or anytime it is transferred to a new employee.
 - This includes computers, keyboards, mouse, keys, buy bags, telephone, radios, calculator, pens, Topaz payment terminal and all other direct contact items used throughout the area.
 - Frequent wiping down of shared touch points, including, but not limited to:
 - Doors, copiers, printers, shredders, Topaz key pads, TITO machines, ATMs and credit card kiosks.



RACE CENTER & SPORTSBOOK

- ❑ **Employee PPE and Hygiene.** Due to frequent handling of cash and other paper, increased sanitizing and safety measures will be enacted.
 - Employees may use guest restrooms near their work areas to wash hands.
 - All Race and Sportsbook employees will be required to wear a mask, and where appropriate, may wear gloves.
 - Upon entering or exiting the 4th floor, employees will wash their hands where sinks are available, or sanitize with an alcohol-based sanitizer.
 - Hand sanitizer will be available at Race and Sportsbook counters and throughout.

- ❑ **Social Distancing.**
 - Guests will maintain six feet of separation whenever queuing. Floor decals will be used to demark the appropriate distance.
 - Plexiglass barriers, where appropriate, will be used as an additional buffer at teller locations.
 - Every other window or workstation will be open and used when possible.
 - Seats, carrels and booths to be reconfigured or removed accordingly.
 - Employees will advocate and promote the use of technology through mobile apps to help limit one-on-one transactions.
 - Signage will be prominently displayed reminding guests and employees how to properly social distance.

- ❑ **Cleaning and Sanitizing.**
 - Counters and high-touch surfaces will be sanitized at least every hour.
 - Shared tools and equipment will be sanitized before, during and after each shift or anytime it is transferred to a new employee.
 - This includes computers, keyboards, mouse, keys, telephone, radios, calculator, pens and all other direct contact items used across the area.
 - Frequent wiping down of shared touch points, including, but not limited to:
 - Doors, copiers, printers, shredders, kiosks, remote controls, program holders, betting rack displays, ATMs and credit card kiosks.



BACKSIDE

❑ PPE and Hygiene.

- Employees should wash their hands frequently throughout the day with soap and water. Signage reflecting proper techniques (English and Spanish) will be prominently displayed throughout the backside operations.
- Masks or face coverings (scarf or bandana) that cover both the nose and mouth will be required for all essential racing personnel and vendors while in public or performing their jobs. Gloves may be worn where appropriate.
- All essential Prairie Meadows personnel will be trained on the proper use and disposal of PPE, and will receive regular protocol updates.
- Track kitchen will offer vending machines only with individually wrapped offerings.

❑ Social Distancing.

- All employees will maintain six feet of separation whenever possible in conjunction with property policy.
- Signage will be prominently displayed reminding guests and employees how to properly social distance.
- Only essential racing personnel will be allowed in the barn area.
- Access to the Horsemen's Bookkeeper will be for official business only.
- Access to the Racing Office is by appointment only, and all persons must wear masks or other face coverings as appropriate social distancing may be difficult.

❑ Cleaning and Sanitizing.

- Disinfecting of all high-touch areas and equipment in the racing office, will take place frequently.
- Shared tools and equipment will be sanitized before, during and after each shift or anytime it is transferred to a new employee.
- In the Racing office, each employee will be responsible for wiping down their workstations with an approved disinfectant at the start and end of their shift.
- Electrostatic disinfectant sprayers containing EPA-registered disinfectant will be used in high traffic areas and on high-touch surfaces when available.



FOOD & BEVERAGE

☐ Employee PPE and Hygiene.

- Employees will wash hands frequently and may use guest restrooms near their work areas or kitchens to wash hands.
- All employees will be required to wear a mask, and where appropriate, may wear gloves.
- Upon entering or exiting the restaurant or bar, employees will wash their hands where sinks are available, or sanitize with an alcohol-based sanitizer.
- Hand sanitizer will be available at each podium, bar, kitchen and at all entries.

☐ Social Distancing.

- Hostesses and Managers to manage physical distancing at entries and queues.
- Tables and booths to be utilized with appropriate social distancing between each family or traveling party, and in accordance with local health guidelines.
- Groups of guests traveling together may be seated at tables up to the number of guests authorized by local and state authorities.
- Reduce barstool count to provide for effective social distancing standards.
- Manage the line flow at quick serve outlets to ensure coffee and food pick up areas remain appropriately distanced; use floor decals where appropriate.

☐ Cleaning and Sanitizing.

- Host podiums including all associate equipment to be disinfected at least once per hour.
- POS terminals to be assigned to a single server where possible and disinfected between each user and before and after each shift.
- Dining tables, chairs, bar tops and stools to be disinfected after each use.
- Condiments to be served in single use containers.
- Votives, pens and all other reusable guest contact items to be disinfected after each use.
- Menus to be single use and disposable.
- Disinfect trays and trays stands after each use.
- Food preparation stations to be disinfected at least once per hour.
- Kitchens to be deep cleaned and disinfected at least once per day.
- Self-service beverage stations on the casino floor will be turned off.



HOTEL

☐ Employee PPE and Hygiene.

- Employees will wash hands frequently and may use guest restrooms near their work areas to ensure frequent hand washing.
- All employees will be required to wear a mask, and where appropriate, may wear gloves.
- Upon entering or exiting their workspace, employees will wash their hands where sinks are accessible, or sanitize with an alcohol-based sanitizer.
- Hand sanitizer stations will be located in the hotel lobby, guest elevator corridor and at each elevator landing in the hotel.
- Guestroom Attendants will wear masks and gloves while cleaning each room and will wash hands and change gloves between each guest room.

☐ Social Distancing.

- Employees to use every other workstation and when appropriate, use of plexi-glass as a buffer will be permitted.
- Rearrange lobby furniture and remove bar seating to allow for social distancing.
- Minimize the frequency of employees entering guest rooms during a stay.
- Post occupancy recommendations for guests sharing an elevator.
- Place signage markers on the floor for queuing markers, and use signage in the lobby (digital and print) to remind guests about proper social distancing.

☐ Cleaning and Sanitizing.

- Counters, business services and equipment disinfected at least once per hour.
- Shared tools and equipment will be sanitized before, during and after each shift or anytime it is transferred to a new employee.
- Self serve ice machines to be suspended.
- Electrostatic disinfectant sprayers containing EPA-registered disinfectant will be used in high traffic areas and on high-touch surfaces when available.

☐ Guest Considerations.

- Remove all in-room collateral and place information on in-room tablets.
- Ice will be removed from each floor; ice can be obtained through the Front Desk.



HOTEL HOUSEKEEPING

❑ Employee PPE and Hygiene.

- Employees will wash hands frequently and may use guest restrooms near their work areas to ensure frequent hand washing.
- All employees will be required to wear a mask, and where appropriate, may wear gloves. Mandatory training on use will be provided.
- Upon entering or exiting their workspace, employees will wash their hands where sinks are accessible, or sanitize with an alcohol-based sanitizer.
- Hand sanitizer stations will be located in the hotel lobby, guest elevator corridor and at each elevator landing in the hotel.

❑ Social Distancing.

- Minimize the frequency of employees entering guest rooms during a stay.
- Discontinue stayover service.

❑ Cleaning and Sanitizing.

- Guestroom Attendants will wear masks and gloves while cleaning each room and will wash hands and change gloves between each guest room.
- Shared tools and equipment will be sanitized before, during and after each shift or anytime it is transferred to a new employee.
- Specific, enhanced sanitization to be used on the following:
 - Desks, countertops, tables, chairs, phones, tablets, remotes, thermostats, cabinetry, pulls and hardware, doors and knobs, bathroom vanities, toilets, windows, mirrors, frames, lights and lighting controls, closets, hangers, refrigerators, coffee makers and safes.
- Carts and equipment to be sanitized at the start and end of each shift.

❑ Guest Considerations.

- No stay over service will be offered. All cleaning will take place upon checkout.
- Employees will not enter a room that has a guest inside.
- Extra pillows and blankets stored in guest room closets will be removed.



PGR, VIP SERVICES & GIFT SHOP

❑ Employee PPE and Hygiene.

- Employees may use guest restrooms near their work areas to wash hands.
- All employees will be required to wear a mask, and where appropriate, may wear gloves.
- Upon entering or exiting the casino floor, employees will wash their hands where sinks are available, or sanitize with an alcohol-based sanitizer.
- Hand sanitizer will be available at each window and cashier station in Gift Shop.
- Hand sanitizer stations will be located throughout the casino floor and near promotional kiosks, TITO machines and at the Gift Shop entry.

❑ Social Distancing.

- Guests will maintain six feet of separation whenever queuing. Floor decals will be used to demark the appropriate distance.
- Plexiglass barriers, where appropriate, will be used as an additional buffer.

❑ Cleaning and Sanitizing.

- Counters and high-touch surfaces will be sanitized at least every 15 minutes.
- Signage advising no leaning on or placing items on counters.
- Shared tools and equipment will be sanitized before, during and after each shift or anytime it is transferred to a new employee.
 - This includes computers, keyboards, mouse, embossers, telephone, radios, PIN pads, calculator, pens and all other direct contact items used throughout the area.
- Frequent wiping down of shared touch points, including, but not limited to:
 - Doors, copiers, printers, shredders, promotional and new card kiosks.

❑ Guest Considerations.

- Recommend and encourage cashless transactions when possible.
- Returns and exchanges will not be permitted.
- Clothing, hats and other items may not be tried on. Items may not be taken out of their packing box or wrap to sample.
- Coat check will be closed.



PUBLIC AREA HOUSEKEEPING

❑ Employee PPE and Hygiene.

- Employees will wash hands frequently and may use guest restrooms near their work areas to ensure frequent hand washing.
- All employees will be required to wear a mask and single-use disposable gloves while performing duties.
- Upon entering or exiting their workspace, employees will wash their hands where sinks are accessible, or sanitize with an alcohol-based sanitizer.
- Hand sanitizer stations will be provided in back-of-house areas including employee entrances, time clocks and break areas.

❑ Social Distancing.

- Shifts and breaks will be staggered to allow for proper social distancing.

❑ Cleaning and Sanitizing.

- Housekeeping will be primarily responsible for all cleaning and sanitizing in public areas and back-of-house hallways and restrooms.
- Each back-of-house office suite will be responsible for cleaning and sanitizing their office environments.
- The F&B department will be responsible for cleaning and sanitizing public and back-of-house food service areas to ensure compliance with Iowa Food Code requirements.
- The frequency of sanitizing public area frequent contact surfaces will be increased to an hourly rotation, including, but not limited to: escalator railings, guest elevator buttons and panels, entry door handles and public restrooms.
- Sanitization of slot machine touch points will be increased to every four hours.
- Electrostatic disinfectant sprayers containing EPA registered disinfectant will be used throughout the property in high traffic areas when available.
- Public restrooms will be deep cleaned and fully sanitized once per shift. Frequent contact surface sanitizing and touch up cleaning will occur hourly.
- Shared tools and equipment will be sanitized before, during and after each shift or anytime it is transferred to a new employee.
- Back-of-house restrooms and high touch points will be sanitized every four hours



PUBLIC AREA HOUSEKEEPING

❑ Disinfecting Products.

- EPA registered disinfecting products will be used on all areas of the property. These products include, but are not limited to:
 - #9 Neutral Disinfectant (Quaternary Ammonium EPA # 1839-167)
 - Peroxide Multi-surface Cleaner (Hydrogen Peroxide EPA # 1677-238)
 - Clorox 4-in-1 Spray (Ethanol EPA # 67619-29)
 - Lysol Disinfectant Max Coverage Mist (Quaternary Ammonium & Ethanol EPA # 777-127)
 - Clorox Total 360 Disinfectant Cleaner (Quaternary Ammonium EPA # 67619-38)
- A variety of products will be utilized and par levels will be increased to ensure an uninterrupted supply.
- Per CDC and best practice guidelines, microfiber cloths will be used and changed out regularly to sanitize surfaces.

❑ HVAC & Maintenance.

- All air handling equipment serving public spaces has the capability of providing 100% outdoor air during normal conditions.
- All air handling equipment has a minimum MERV 8 filtration per ASHRAE 52.0-2012 standards for filtration in commercial buildings. Each filter is treated with Spor-Ax antimicrobial agent (EPA # 464-673-68603).
- Air handling equipment serving casino floor smoking areas have MERV 11 filtration equivalent to hospital general areas per ASHRAE 52.0-2012. Each filter is treated with Spor-Ax antimicrobial agent (EPA # 464-673-68603).

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SECURITY

☐ **Employee PPE and Hygiene.**

- Employees will wash hands frequently and may use guest restrooms near their work areas to ensure frequent hand washing.
- All employees will be required to wear a mask, and where appropriate, may wear gloves.
- Upon entering or exiting their workspace, employees will wash their hands where sinks are accessible, or sanitize with an alcohol-based sanitizer.

☐ **Social Distancing.**

- Standard security protocols will be followed unless a specific incident requires more invasive contact (i.e. taking a subject into custody, etc.).
- When available, Security Officers will assist with enforcing social distance protocols throughout the facility.

☐ **Cleaning and Sanitizing.**


- All contact surfaces, including podiums, to be disinfected frequently and at the completion of an incident.
- Shift Managers will assign specific disinfection responsibilities and ensure proper protocols are followed, and will complete a log.

☐ **Guest Considerations.**

- Entrances will be reduced down to two – Main and Hotel until further notice.
- A separate sick or symptomatic protocol accompanies this document and will be overseen by Security with assistance from Hotel and Racing as required (Addendums A, B and C).





 **COVID-19 WARNING**

We have implemented enhanced health and safety measures for our Guests, Employees and Community. You must follow all posted instructions and comply with all verbal commands while visiting Prairie Meadows.

By visiting Prairie Meadows, you voluntarily assume all risks related to exposure to COVID-19.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness, and possibly death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable.

Let's keep each other healthy and safe.